

Craven County

Fiscal 2014 Budget Amendments

Budget Amendments for December 2, 2013

Assistant Social Services Director, Alfreda Stout, presented the following budget amendment for the Board's approval. Chairman Mark noted that it is 100% federal money. Commissioner Allen inquired if the funds are earmarked for day care and smart start. Ms. Stout responded that they are. Commissioner Sampson moved to approve the following budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

DSS 7291 Mandated

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-349-10-00	\$164,954.00	101-7291-450-39-26	\$164,954.00
Day Care Combined		Child Day Care	
101-7291-349-16-00	\$ 33,520.00	101-7291-450-39-17	\$ 33,520.00
Smart Start Day Care		Day Care Smart Start	
101-7291-349-32-00	\$ 749.00	101-7291-450-23-07	\$ 749.00
Energy CIP, NCNG &		Low Inc Engery Asst	
TOTAL	\$199,223.00	TOTAL	\$199,223.00

Justification: Funding authorizations received for Child Day Care, and the Low Income Energy Assistance Program were slightly higher than original budget estimates indicated. The Smart Start day care Memo of Understanding has been amended to include the second half of the awarded funding for the fiscal year. There is no County match.

Budget Amendments for October 21, 2013

Elections Director, Meloni Wray, presented the following budget amendment for the Board's approval. Commissioner Tyson moved for its approval, seconded by Commissioner Allen and unanimously carried in a roll call vote.

Elections

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00	\$24,300.00	101-0601-400-32-01	\$ 4,100.00
Fund Balance		Office Supplies	
		101-0601-400-20-00	\$20,200.00
		Postage	
TOTAL	\$24,300.00	TOTAL	\$24,300.00

Justification: To cover unexpected mandatory mailing of voter cards for the Commissioner Redistricting. All affected voters will need to be mailed a voter card before the Commissioner seat filing in February 2014.

Health Director, Scott Harrelson, requested a budget amendment for Craven County's 50% share of the cost of utilizing Strategic Emergency Management (SEM) in partnership with Wayne County. SEM will serve as Bioterrorism Coordinator for the two counties. He advised the Board that the function of a County staffer is being shifted to a contracted position. Mr. Harrelson reassured the Board that the agreement with the vendor has been amended to address the Board's concerns about data sharing. Commissioner Allen moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/BT Preparedness/Response

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-5010-369-52-00	\$26,000	101-5010-440-40-00	\$24,000.00
Intergov't		Contractual Services	
		101-5010-440-25-00	\$ 2,000.00
		Travel/Training	

Justification: Craven County Health Department and Wayne County Health Department have agreed to utilize Strategic Emergency Management (SEM) as their Bioterrorism Coordinator. Yearly cost for SEM is \$50,000/yr plus \$2,000 travel for a total of \$52,000. Wayne County has agreed to pay for 50% of expenses (\$26,000). Wayne County will directly pay CCHD and CCHD will directly pay SEM on a monthly basis. The contractor will receive only one check per month instead of two checks from separate health departments.

Budget Amendments for September 16, 2013

Recreation and Parks Director, Eddie Games, presented the following budget amendment for the Board's approval:

Recreation and Parks

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8001-336-02-00	\$1,767.00	101-8001-460-32-40	\$1,767.00
Misc. Donations			
TOTAL	\$1,760.00	TOTAL	\$1,760.00

Justification: This is a grant received from the CTG to purchase miscellaneous sports equipment for the department to use programs, classes and leagues.

Craven County Health Director, Scott Harrelson, presented the following budget amendments for the Board's approval.

Project Assist

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-6701-349-70-00	\$2,557.00	101-6701-440-27-00	\$1,200.00
State funds		Advertising	
		101-6701-440-25-00	\$1,357.00
		Travel/Training	
TOTAL	\$2,557.00	TOTAL	\$2,557.00

Justification: NC Tobacco Prevention and Control Branch awarded CCHD the amount of \$61,140, but only \$58,583 is currently available, difference of \$2,557. Request to use funds for the following:

- Advertising – It is expected as part of the action plan to promote Tobacco Control, Cessation and Second Hand Smoke. This year FDA regulations have been added as a new action area.
- Travel/Training – Health Educator will be required to attend mandatory meetings more than last FY as new regulations are occurring and changes to tobacco control.

5001 Admin

101-5001-370-05-00	\$21,250.00	101-5001-440-32-40	\$3,918.00
Title XIX Medicaid		Other Supplies	
		101-5001-440-26-01	\$8,732.00
		Building Grounds	
		101-5001-440-40-00	\$4,800.00
		Contractual Services	
		101-5001-440-73-21	\$3,800.00
		Capital	
JOURNAL ENTRY			
101-6612-370-05-00	\$(21,250.00)	101-5001-370-05-00	\$21,250.00
Title XIX Medicaid		Title XIX Medicaid	
TOTAL	\$21,250.00	TOTAL	\$21,250.00

Justification: EHR incentive payment initially posted to Adult Primary Care. Incentive payment to be utilized as needed, where needed. Per Rick's advertisement, funds to be posted to Admin Funds will cover the following cost: ceiling tiles, painting and cleaning contract for the remaining of the fiscal year at the Animal Shelter to bring up to USDA standards, freezer and privacy screens.

Budget Amendments for September 3, 2013

Assistant DSS Director, Alfreda Stout, presented the following budget amendment for funding received from Duke Energy for Duke Energy Progress customers. There is no County match required. Commissioner Mark moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DSS 7291 Mandated

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7291-346-09-00 Duke/Progress	\$76,149.00	101-7291-450-23-02 Energy Duke/Progress	\$76,149.00
TOTAL	\$76,149.00	TOTAL	\$76,149.00

Justification: Duke Energy Progress North Carolina Merger Settlement Funds one time contribution received from North Carolina Community Foundation to provide energy assistance to low-income customers of Duke Energy Progress in Craven County. There is no County match.

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Fire Special Service Districts/Water Dept.

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0560-377-38-00 Grant FEMA	\$40,050.00	101-0567-410-97-80 Transfer Fire Districts	\$19,290.00
243-0000-366-51-00 Hurricane Irene costs	\$ 4,397.00	101-0567-400-97-81 Transfer Water	\$21,760.00
244-0000-366-51-00 Ft. Barnwell Hurricane Irene Costs	\$ 1,396.00	243-2900-410-96-80 Special Approp pay to District	\$ 4,397.00
245-0000-366-51-00 Twp. 5 Hurricane Irene Costs	\$ 7,901.00	243-2903-410-96-80 Special Approp pay to District	\$ 1,396.00
249-0000-366-51-00 Twp. 9 Hurricane Irene Costs	\$ 4,596.00	245-2900-410-96-80 Special Approp pay to District	\$ 7,901.00
401-0000-366-00-00 Transfer	\$21,760.00	249-2900-410-96-80 Special Approp pay to District	\$ 4,596.00
TOTAL	\$80,100.00	401-4500-475-73-50 C/O Reserve	\$21,760.00
		TOTAL	80,100.00

Justification: Transfer funds to Fire Departments and Water Department for Hurricane Irene damages.

Fire Departments – Multiple

240-0000-399-00-00 Rhems	\$ 65.00	240-2900-410-11-04 Workers Comp	\$ 65.00
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241-0000-399-00-00	\$130.00	241-2900-410-11-04	\$130.00
Vanceboro		Workers Comp	
242-0000-399-00-00	\$ 65.00	242-2900-410-11-04	\$ 65.00
Tri-Community		Workers Comp	
243-0000-399-00-00	\$195.00	243-2900-410-11-04	\$195.00
Little Swift Creek		Workers Comp	
244-0000-399-00-00	\$325.00	244-2902-410-11-04	\$325.00
Dover		Workers Comp	
246-0000-399-00-00	\$260.00	246-2900-410-11-04	\$260.00
#6 Township		Workers Comp	
247-0000-399-00-00	\$455.00	247-2900-410-11-04	\$455.00
#7 Township		Workers Comp	
248-0000-399-00-00	\$195.00	248-2900-410-11-04	\$195.00
West New Bern		Workers Comp	
249-0000-399-00-00	\$650.00	249-2900-410-11-04	\$650.00
Twp #9		Workers Comp	
TOTAL	\$2,340.00	TOTAL	\$2,340.00

Justification: To cover shortage of Fire Departments Workers Compensation line item for VFIS invoice dated 8/14/13 in the amount of \$72,247.50.

Convention Center

101-8201-369-36-00	\$15,963.00	101-8201-430-27-00	\$15,963.00
TDA		Advertising	
TOTAL	\$15,963.00	TOTAL	\$15,963.00

Justification: Monies appropriated for the Advertising/Marketing of Craven County – Outdoor Billboard Campaign.

Convention Center

101-8201-369-36-00	\$15,037.00	101-8201-430-27-00	\$15,037.00
TDA		Advertising	
TOTAL	\$15,037.00	TOTAL	\$15,037.00

Justification: Additional monies appropriated for the Advertising/Marketing of Craven County – Outdoor Billboard Campaign.

Budget Amendments for August 19, 2013

Assistant County Manager, Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Mark moved for their approval, with a second from Commissioner Tyson and carried unanimously in a roll call vote.

E911

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
222-0000-399-01-00 Fund Balance	\$175,000.00	222-2501-410-73-01 C/O over \$5,000	\$175,000.00
TOTAL	\$175,000.00	TOTAL	\$175,000.00

Justification: Provide funds to purchase remainder of equipment needed for E911 upgrade including computers, monitors, recorder and balance of Motorola equipment.

Environmental Health

101-3101-399-08-00 FDA	\$2,500.00	101-3101-420-25-00 Travel/Training	\$1,170.00
		101-3101-420-32-40 Other Supplies	\$1,330.00
TOTAL	\$2,500.00	TOTAL	\$2,500.00

Justification: In late June 2013, Environmental Health received \$2,500 from the FDA. Need to carry over these funds to provide \$1,770 for mandatory training and \$1,330 for supplies to include lab coats, light meters, thermocouples and printer for food and lodging program.

Budget Amendments for August 5, 2013*Request to Adopt CDBG FY 12 Infrastructure Grant Budget Amendment and Ordinance*

In order to move forward with the CDBG Infrastructure Program, the Board of Commissioners was requested to adopt the following Budget Amendment, Budget Ordinance and a Financial Management Resolution for the CDBG FY 12 Infrastructure Project. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously approved in a roll call vote.

Budget Amendment:**Planning**

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
282-0000-377-02-00 Grant CDBG	\$750,000.00	282-4082-430-76-67 Sewer Improvements	\$484,874.00
		282-4082-430-76-68 Water Improvements	\$215,423.00
		282-4082-430-76-70 Administration	\$ 49,703.00

TOTAL	\$750,000.00	TOTAL	\$750,000.00
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Justification: Budget amendment needed to accept and expend grant funds awarded for CDBG FY 12 Water and Sewer Infrastructure Project CDBG#: 12-C-2493.

Budget Ordinance:

CDBG FY 12 Water & Sewer Infrastructure
Fund 282

This ordinance is hereby approved in the following amounts for expenditures of the CDBG FY 12 Water & Sewer Infrastructure Project.

Expenditures:

Sewer Improvements	\$	484,874.00
Water Improvements	\$	215,423.00
Administration	\$	49,703.00
TOTAL	\$	750,000.00

Revenues:

CDBG Grant	\$	750,000.00
TOTAL	\$	750,000.00

This ordinance is hereby approved this 5th day of August, 2013.

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Recreation & Parks

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-8001-336-02-00	\$500.00	101-8001-460-32-40	\$500.00
Misc. Donations		Other Supplies	
TOTAL	\$500.00	TOTAL	\$500.00

Justification: This money was received from Loyal Osterlund for a memorial bench to be placed at the Latham-Whitehurst Nature Park.

Cooperative Extension

101-0000-399-01-00	\$1,454.00	101-4211-420-32-40	\$1,454.00
Fund Balance		EFNEP – Other Supplies	
TOTAL	\$1,454.00	TOTAL	\$1,454.00

Justification: Carolina East Foundation Grant EFNEP Carry over balance from FY 2013.

Cooperative Extension

101-0000-399-01-00	\$1,680.00	101-4207-420-22-00	\$ 33.00
Fund Balance Current Year		Telephone	
		101-4207-420-24-00	\$478.00
		Meeting Expense	
		101-4207-420-32-40	\$859.00
		Other Supplies	
		101-4207-420-39-45	\$310.00
		Limited Income subsidy	
TOTAL	\$1,680.00	TOTAL	\$1,680.00

Justification: Need to budget the \$1,680 in unspent SHIIP funds to be utilized in FY 14.

Cooperative Extension

101-0000-399-01-00	\$500.00	101-4203-420-32-40	\$500.00
Fund Balance		Clean Sweep/Other Supplies	
TOTAL	\$500.00	TOTAL	\$500.00

Justification: \$500 check from Keep America Beautiful was made out to Clean Sweep in April 2013. It was deposited into a new revenue account.

Court Facilities

101-0000-399-01-00	\$16,850.00	101-1306-400-26-01	\$16,850.00
Fund Balance		Bldg/Grounds	
TOTAL	\$16,850.00	TOTAL	\$16,850.00

Justification: Funds necessary for needed repairs to old Probation Bldg on Broad Street – new roof at \$14,350; side entrance at \$2,500.00

Schools

101-0000-399-01-00	\$150,670.00	101-8500-480-37-01	\$150,670.00
Fund Balance			
TOTAL	\$150,670.00	TOTAL	\$150,670.00

Justification: Provide additional funding to public schools to cover state budget impacts: Retirement \$54,531, Health Insurance \$18,600, Unemployment \$77,539 from fund balance.

Budget Amendments for July 15, 2013

DSS Director, Kent Flowers, presented the following budget amendments for the Board's approval. Commissioner Mark moved for their approval, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

DSS TANF 7231

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-7231-399-08-00	\$(27,406.00)	101-7231-450-39-30	\$(27,406.00)
Fund Balance Approp./Carryover Balance		Special Appropriations	
TOTAL	\$(27,406.00)	TOTAL	\$(27,406.00)

Justification: Roll forward unspent funds in fiscal year 12/13 for Special Adoptions. The funds are awarded by the State based on the number of adoptions that are finalized and then given to DSS to use in the adoption program. There is no County match.

DSS 7295 Senior

101-0000-399-01-00	\$2,407.00	101-7295-450-32-29	\$ 559.00
Fund Balance Currently		Donations – Meals	
		101-7295-450-32-31	\$1,848.00
		Donations – Senior	
TOTAL	\$2,407.00	TOTAL	\$2,407.00

Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2012-2013.

During discussion it was stated that \$1,848 for the Senior Program is earmarked for Meals-on- Wheels or congregate sites. Mr. Flowers was asked if the \$1,800 in donations is earmarked for specific sites. Finance Officer, Rick Hemphill, broke down the balances, as follows:

- 24 ¢ balance for the Harlowe site
- \$ 120 exercise
- \$ 122 George Street Center
- \$ 81 Senior Raffle
- \$ 55 Activities and Crafts
- \$1,400 General Donations; non-specific

Budget Amendments for July 1, 2013

Assistant County Manager for Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board's approval. Commissioner Sampson moved for its approval, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Soil Conservation

REVENUES	AMOUNT	EXPENDITURES	AMOUNT
101-0000-399-01-00 Fund Balance Current Year	\$1,425.00	101-4101-420-32-40 Other Supplies	\$1,425.00
TOTAL	\$1,425.00	TOTAL	\$1,425.00

Justification: On June 17, 2013, unanticipated State funds in the amount of \$2,860 were budgeted to purchase supplies. It was not feasible to purchase all the needed supplies by June 30, 2013. The Department needs to carry over the \$1,425 balance to FY 14 to make those purchases.